



Email: committeeservices@horsham.gov.uk
Direct line: 01403 215465

Community and Wellbeing Policy Development Advisory Group

Tuesday, 18th December, 2018 at 5.30 pm

Wallis Room, Parkside, Chart Way, Horsham

The Access to Information Procedure Rules are not applicable to Policy Development Advisory Groups and members of the public may not attend. Members of the Council who are not members of the Policy Development Advisory Group may attend to observe the proceedings, seating for which will be provided, subject to providing advance (by noon of the day of the meeting) written notification to the Chairman of the meeting and committeeservices@horsham.gov.uk

Councillors: Tricia Youtan (Chairman)

Andrew Baldwin
Alan Britten
Karen Burgess
David Coldwell
Nigel Jupp

Paul Marshall
Mike Morgan
Kate Rowbottom
Jim Sanson
David Skipp

You are summoned to the meeting to transact the following business

Glen Chipp
Chief Executive

Agenda

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1. Apologies for absence	
2. Notes of previous meeting	3 - 6
To receive the notes of the meeting held on 29 th October 2018.	
3. Council Lottery - Presentation	7 - 22
4. Forward Plan Extract for the Community and Wellbeing Portfolio	23 - 26
To note the Forward Plan extract (if any) for the Community and Wellbeing Portfolio	

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Community and Wellbeing Policy Development Advisory Group
29 OCTOBER 2018

Present: Councillors: Tricia Youtan (Chairman), Andrew Baldwin, David Coldwell, Nigel Jupp, Paul Marshall, Mike Morgan, Kate Rowbottom and Jim Sanson

Apologies: Councillors: Alan Britten, Karen Burgess and David Skipp

Also Present: Lynn Lambert

6 **NOTES OF PREVIOUS MEETING**

The notes of the meeting held 16th July 2018 were received.

7 **TEMPORARY ACCOMMODATION - INCREASE IN RENT CHARGES**

The Head of Housing Services presented a paper on proposed rent increases for Council owned temporary accommodation.

The increased rates would be implemented from April 2019.

Members noted that the majority of tenants living in the Council's temporary accommodation were in receipt of full or partial housing benefit and therefore their housing benefit support would be increased accordingly. Members were concerned about the number of households who covered their own rental obligation. Officers advised that they may be entitled to assistance and they would be closely monitored.

Tenants had been given notice of the increases and were given an opportunity to respond.

The Group noted the report.

8 **HOMELESS REDUCTION ACT 2017 - UPDATE**

The Homeless Prevention Manager provided an update for the Advisory Group since the introduction of the Homeless Reduction Act.

The Council's responsibilities had increased substantially with the introduction of the Act. There was still a responsibility for the homeless to work with the Council.

Officers had carefully prepared to encompass the new responsibilities.

The Group was pleased to note that since the introduction of the Act, intentional homeless decisions had reduced by 40%.

Officers were looking into alternative income streams if West Sussex County Council were to withdraw housing related support.

Members questioned how Horsham related to other local districts and boroughs in terms of the percentage of homeless compared to the number of households in the District. The officers would look into this.

The focus for Horsham was on preventing homelessness.

The Chairman congratulated the Homeless Prevention Officer and the team on their good work and the Group noted the update.

9 **HOUSES IN MULTIPLE OCCUPATION - LICENSING REFORM**

The Head of Environmental Health and Licensing presented a paper on the Houses in Multiple Occupation (HMO) Licensing Reform.

Members noted that the Council had received six HMO applications to date.

The Advisory Group noted the paper.

10 **VOLUNTARY SECTOR SUPPORT - PERFORMANCE UPDATE**

The Head of Community and Culture provided a performance update since Horsham District Council took Voluntary Sector Support (VSS) in-house.

Figures for quarter one and two were provided.

The officer explained that it had been a very encouraging start.

Members noted that there was a VSS newsletter which was very helpful in detailing the grants that were available for the voluntary sector.

Members noted that the funding obtained was external.

Members noted the performance update.

11 **WELLBEING SERVICE - CASE STUDY AND STATISTICS**

The Head of Community and Culture provided the Group with a case study from the Prevention and Wellbeing Service along with the figures for quarter one.

This was an externally funded programme which delivered a number of health interventions. The Group noted that the service was doing well and had received a lot of positive feedback from users.

Members were encouraged to book themselves in for a health MOT which was a service offered across the District.

The Group noted the information provided.

12 **STRATEGIC GRANTS - GRANTS AND FUNDING OFFICER**

The Grants and Funding Officer presented the Strategic Grant Applications for 2019/20. Members noted that all the applicants were the same as last year.

Details of each application was presented in the agenda and these had also been sent to the Members of the Advisory Group some weeks prior to the meeting.

The Grants and Funding Officer had suggested funding at the same level as agreed last year. One application had been deferred until the officer was satisfied of the details on how the applicant would be working with West Sussex County Council going forward, the Group was asked to approve the deferral of the grant until the information was received.

Members questioned the publicity of the availability of these strategic grants and whether this was the reason for the lack of new applicants. The officer explained that the information was freely available on the Council's website and interested organisations were given all the relevant information and a chance to apply.

Members discussed concerns surrounding the future of the Horsham Y Centre and noted that the purpose of this funding was to support the day to day activities of the Y Centre.

It was suggested that parish councils be encouraged to sign up to the Voluntary Sector Support Newsletter which detailed the availability of the strategic grants, which they could pass on to interested organisations in their parishes. The Group supported this suggestion.

The Group approved the applications.

13 **FORWARD PLAN EXTRACT FOR THE COMMUNITY AND WELLBEING PORTFOLIO**

The Forward Plan extract was noted.

The meeting closed at 6.50 pm having commenced at 5.30 pm

CHAIRMAN

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**Parkside, Chart Way, Horsham,
West Sussex RH12 1RL**

FORWARD PLAN

This notice sets out details of key decisions that the Cabinet or a Cabinet Member intend to make, and gives 28 days' notice of the decision under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The notice may also include details of other decisions the Council intends to make.

The reports and any background documents that have been used to inform the decisions will be available on the Council's website (www.horsham.gov.uk) or by contacting Committee Services at the Council Offices.

Whilst the majority of the Council's business will be open to the public, there will be occasions when the business to be considered contains confidential, commercially sensitive or personal information. This is formal notice under the 2012 Regulations that part or all of the reports on the decisions referred to in the schedule may be private because they contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and the public interest in withholding the information outweighs the public interest in disclosing it.

If you wish to make representations about why part or all of the papers should be open to the public, please contact Committee Services at least 10 working days before the date on which the decision is to be taken.

If you wish to make representations to the Cabinet or Cabinet Member about the proposed decisions, please contact Committee Services to make your request.

Please note that the decision date given in this notice may be subject to change.

To contact Committee Services:

E-mail: : committeeservices@horsham.gov.uk

Tel: 01403 215123

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What is a Key Decision?

A key decision is an executive decision which, is likely –

(i) to involve expenditure or savings of £250,000 or more as well as otherwise being significant having regard to the Council's budget for the service or function to which the decision relates; or

(ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

	Subject/Decision	Decision Taker	Date(s) of decision	Is all or part of this item likely to be dealt with in private	Contact Officer Cabinet Member (NB include name, title and email address)
1.	Council Lottery Policy Development Advisory Group 18 th December 2018	Cabinet	24 Jan 2019	Open	Adam Chalmers, Director of Community Services adam.chalmers@horsham.gov.uk Councillor Tricia Youtan Tricia.Youtan@horsham.gov.uk
2.	Affordable Housing Investment - Creation of a Housing Company Joint Finance and Assets Policy Development Advisory Group 7 th January 2019	Cabinet	24 Jan 2019	Open	Rob Jarvis, Head of Housing Services robert.jarvis@horsham.gov.uk Cabinet Member for Community and Wellbeing (Councillor Tricia Youtan)

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